

HARROW COUNCIL

OVERVIEW AND SCRUTINY-COMMITTEE

REVIEW OF CULTURAL SERVICES – BEACON CENTRE CASE STUDY AND SIX-MONTH REVIEW – DRAFT SCOPE

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| 1 | SUBJECT | Cultural Services (Beacon Centre Case Study) |
| 2 | COMMITTEE | Sub-committee or O&S |
| 3 | REVIEW GROUP | Councillor Mitzi Green Cllr Nana Asante Cllr Paul Scott Cllr Bill Stephenson Conservative Members, to be identified. |
| 4 | AIMS/ OBJECTIVES/ OUTCOMES | <p>To support the improvement of cultural services in Harrow</p> <ul style="list-style-type: none">• Identifying ways to increased involvement of local people in cultural services• Investigating potential improvements to existing sites• Contributing to the strategic development of cultural services across the borough <p>These aims and objectives are the same as those developed for the main portion of the review.</p> |
| 5 | MEASURES OF SUCCESS OF REVIEW | <p>Scrutiny panel is able to contribute to the improvement of cultural services in Harrow by:</p> <ul style="list-style-type: none">• Identifying ways to increased involvement of local people in cultural services• Investigating potential improvements to existing sites• Contributing to the strategic development of cultural services across the borough <p>These measures of success are the same as those developed for the main portion of the review.</p> |
| 6 | SCOPE | <p>This review comprises the case study of the Beacon Centre postponed from the cultural services review.</p> <p>The purpose of the case study is to ascertain the success of the Beacon Centre, in terms of its use by the local community, impacts upon key measures of health, fitness and well-being, and broader lessons that can be learned from it in developing similar models around the borough.</p> <p>As part of this consideration, an update will be taken on changes to the council's cultural services as part of the organisational review, and as part of other changes (including the development of the CIP and the corporate improvement programme).</p> |

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| 7 | SERVICE PRIORITIES (Corporate/Dept) | Increase opportunities for participation in sports and culture Build on our existing strong and cohesive community Improve the way we work and provide value for money Increase levels of customer satisfaction |
| 8 | REVIEW SPONSOR | Director, Community & Cultural Services |
| 9 | ACCOUNTABLE MANAGER | Lynne McAdam, Scrutiny Service Manager |
| 10 | SUPPORT OFFICER | Ed Hammond, Scrutiny Officer. |
| 11 | ADMINISTRATIVE SUPPORT | None |
| 12 | EXTERNAL INPUT | Beacon Centre users |
| 13 | METHODOLOGY | <p>The methodology of the original review had three component parts:</p> <ol style="list-style-type: none"> 1. Investigation of ways to increase participation in cultural activities 2. Investigation of potential improvements to existing sites 3. Contributing to the strategic development of cultural services across the borough. <p>Consideration of the Beacon Centre falls within the first of these, but there will inevitably have to be some consideration of 3), considering the significant organisational changes made to the council in the last six months, and in particular changes made to service planning, performance management and the development of strategy. This also provides an opportunity to review work done on recommendations made by the review group in July, by revisiting the recommendations matrix.</p> <p><u>Site visit</u> – visit to Beacon Centre to consult with staff and service users.</p> <p><u>Meetings</u> with officers and between members, to discuss progress and performance to date, in the context of wider changes to cultural services.</p> <p>Beginning in mid-November, it is expected that the review will report to O&S in February 2008.</p> |
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| 14 | EQUALITY IMPLICATIONS | The provision of accessible and appropriate cultural services in a borough with an ethnic minority population is a critical component of its capacity to develop as an inclusive community. |
| 15 | ASSUMPTIONS/ CONSTRAINTS | Non, except constraints in resources |

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| 16 | SECTION 17 IMPLICATIONS | <p>Section 17 has a particular impact in the delivery of cultural services – both insofar as there is considerable evidence that services can contribute towards a reduction in anti-social behaviour and in that accessibility of these services is heavily influenced by residents’ perception of their safety when using facilities.</p> <p>This is of particular relevance in the case of the Beacon Centre, which sits at the core of a programme to regenerate the Rayner’s Lane Estate.</p> | | | | | | | | | | |
| 17 | TIMESCALE | <table border="0"> <tr> <td data-bbox="531 443 1023 562">November 20 w/c November 26 w/c December 10</td> <td data-bbox="1023 443 1449 994">Scope signed off at O&S Site visit to Beacon Centre <u>Meeting 1</u> – evidence from site visit and preliminary performance information</td> </tr> <tr> <td data-bbox="531 562 1023 680">w/c Jan 14</td> <td data-bbox="1023 562 1449 680"><u>Meeting 2</u> – meeting with officers.</td> </tr> <tr> <td data-bbox="531 680 1023 799">w/c Jan 21</td> <td data-bbox="1023 680 1449 799"><u>Meeting 3</u> – draft report – consideration of completed recommendations matrix from earlier report.</td> </tr> <tr> <td data-bbox="531 799 1023 918">January</td> <td data-bbox="1023 799 1449 918">Consultation on report with officers</td> </tr> <tr> <td data-bbox="531 918 1023 994">February 12</td> <td data-bbox="1023 918 1449 994">Report signed off at O&S</td> </tr> </table> | November 20 w/c November 26 w/c December 10 | Scope signed off at O&S Site visit to Beacon Centre <u>Meeting 1</u> – evidence from site visit and preliminary performance information | w/c Jan 14 | <u>Meeting 2</u> – meeting with officers. | w/c Jan 21 | <u>Meeting 3</u> – draft report – consideration of completed recommendations matrix from earlier report. | January | Consultation on report with officers | February 12 | Report signed off at O&S |
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| February 12 | Report signed off at O&S | | | | | | | | | | | |
| 18 | RESOURCE COMMITMENTS | Scrutiny Officer | | | | | | | | | | |
| 19 | REPORT AUTHOR | Ed Hammond with Chair and Review Group | | | | | | | | | | |
| 20 | REPORTING ARRANGEMENTS | <p>Outline of formal reporting process:</p> <p>To Service Director <input checked="" type="checkbox"/> Throughout the process and in formulating and reporting recommendations</p> <p>To Portfolio Holder <input checked="" type="checkbox"/> Throughout the process and on formulation and reporting recommendations</p> <p>To Executive Director<input checked="" type="checkbox"/> When formulating recommendations</p> <p>To CMT <input type="checkbox"/></p> <p>To Cabinet <input checked="" type="checkbox"/> March 2008</p> | | | | | | | | | | |
| 21 | FOLLOW UP ARRANGEMENTS (proposals) | Monitoring through performance information at P&F Sub | | | | | | | | | | |